OBLIGATIONS OF ARDA

- To publish on the web an "INVITATION" for registration in the electronic Reference Pricing Database System (PRDB) together with the "Manual of use of the PRDB System".

- To evaluate the documents of the subjects for registration in the electronic Reference Price Database System (PRDB) and to inform the subjects about the decision taken.

- To evaluate and record the prices/offers sent by the subjects to the electronic Reference Price Database System (PRDB) and to notify the subjects in case the information is not recorded arguing whether the information needs supplementation/explanation or when the information is irregular.

- To provide the "unregistered" entities, which have sent the information by e-mail or simple mail, with the credentials "username" and "password" for accessing the electronic system of the PRDB.

- Depending on the case, to email "Request for Offer" for items/assets for which there is insufficient data in the electronic Reference Pricing Database System (PRDB).

- To maintain the confidentiality of financial and administrative information sent by the entities.

- To provide explanations to the subjects regarding the procedures or technical specifications for particular items/assets as per their request sent by email.

- Provide technical support to users of the electronic System Reference Pricing Database (PRDB) through the green number 0800 83 83.

- To advertise on the website www.azhbr.gov.al the names of the subjects and their fields of activity for the subjects that meet the following criteria:

   o To be registered with the competent bodies according to the legislation of the country where they conduct activity outside the territory of Albania.

   o To register prices/offers in the PRDB System or to send them by email or simple mail to ARDA for investments, whose scope is foreseen in the NBC Extract in the section "Object of activity"/"Register of Firm".

   o Prices/Offers must be without VAT and have validity not less than 1 (one) year from the date of registration/dispatch to ARDA.