

## Annex 4.4: Claim for Interim Payment

**2014 – 2020**

<b>ID No. of Application</b>	<i>&lt; No. of the application form by registration&gt;</i>
<b>Grant Contract No.</b>	<i>&lt; No. of the Grant Contract&gt;</i>
<b>Measure</b>	<i>&lt;please specify the measure&gt;</i>
<b>Sector</b>	<i>&lt;please specify the sector&gt;</i>
<b>Title of the Investment Action</b>	<i>&lt;please give short title of your project, as in Application form and in Grant Contract&gt;</i>

**Note: please select the type of Grant Recipient accordingly.**

TYPE OF GRANT RECIPIENT	
<b>NATURAL PERSON</b> <input type="checkbox"/>	
(Individual agricultural producer) (Registered in the National Business Centre and regional farm register)	
Name and Surname_____	
Personal ID number_____	
Address_____ Region _____	
District_____ Municipality/Commune_____	
Location of the investment_____	
Mob/Telephone_____ E-mail_____	
Bank name _____	
Bank account LEK_____	
NIPT number _____	
<b>LEGAL ENTITY</b> <input type="checkbox"/>	
(Privately owned commercial company or Association for Cooperation in Agriculture) (Registered in the National Business Centre and included in the Regional farm register)	
Company Name_____	
Name of the Owner _____	
Name of Legal Representative (if different from above)_____	
NIPT number_____	
Personal ID number of Owner_____	
Personal ID number of Legal Representative (if different from above)_____	
Address_____ Region _____	
District_____ Municipality/Commune_____	
Location of the investment_____	
Mob/Telephone_____ E-mail _____	
Bank name_____	
Bank account LEK_____	
IBAN _____	

**Note: All documents on foreign language should be accompanied with the translation of the official translator.**

**LIST OF GENERAL DOCUMENTS TO BE SUBMITTED:**

**Note: Please use this list as your own control check for the documents you have to submit. All documents relevant to the Investment Action must either be sent as originals or copies depending on the type of the document. All copies have to be certified by a signature of the Recipient / Legal representative unless notary verification is explicitly required for a specific document and indicated in the table.**

**All documents marked as “YES” represent compulsory documents and must be submitted. All documents marked with “N/A” and “YES” must be submitted depending on the type of investment, type of Grant Recipient, type of activity or requirement it fulfills.**

No.	Type of Document		
1.	<u>Copy</u> of ID card/copy of the passport of the recipient	N/A	Yes
2	All original invoices for the incurred expenditures as indicated below under Table of Invoices.	N/A	Yes
3	Site works for the construction/reconstruction items	N/A	Yes
4	Copy of measurement book (only when construction/reconstruction is foreseen)	N/A	Yes
5	Bank account number (IBAN)	N/A	Yes
6	Letter guarantee	N/A	Yes

**TABLE OF INVOICES:**

**Note: Please introduce the list of all invoices submitted as required. Please calculate the total sum requested as total estimated eligible expenditure.**

Supplier Name	No. of invoice	Date of the invoice	Type of asset	Quantity	Amount without VAT
<b>Total:</b>					

The total amount of the investment action is \_\_\_\_\_ Lekë.

The total estimated eligible expenditure of the investment action (amount w/o VAT) is \_\_\_\_\_ Lekë. Aid intensity of the reimbursed grant is:

50 %  60 %  65 %  70 % and it is equals to the total amount of the public aid of \_\_\_\_\_ Lekë.

The total interim payment asked:  60 % \_\_\_\_\_ Lekë

---

Grant Recipient's name

Signature

Date: \_\_\_\_\_

Stamp