

OBLIGATIONS OF ARDA

TO THE ENTITIES INTERESTED IN COOPERATION WITH ARDA TO BE ACTIVE IN THE REALIZATION OF THE INVESTMENTS FORESEEN IN THE IPARD PROGRAM

- To publish on the web an "INVITATION" for registration in the Electronic System Reference Price Database (PRDB) together with the necessary documents that the subjects need for Registration.
- To evaluate the documents of the subjects for registration in the electronic Reference Price Database System (PRDB) and to inform the subjects about the decision taken.
- To evaluate and record the prices/offers sent by the entities to the Electronic System Reference Price Database (PRDB) and to notify the entities in case the information is not recorded arguing whether the information needs supplementation/explanation or when the information is irregular.
- To equip “unregistered” entities, who sent the information by email, with “username” and “password” credentials for accessing the electronic system of the RPDB.
- To determine the period for collecting information from the subjects and updating the Electronic System Reference Price Database (PRDB).
- Depending on the case, to email “Request for Offer” for items/assets for which there is insufficient data in the electronic Reference Price Database System (PRDB).
- To maintain the confidentiality of financial and administrative information sent by the entities.
- To provide explanations to the subjects regarding the procedures or technical specifications for particular items/assets as per their request sent by email. Essential explanations will be published on ARDA's web site.
- Provide technical support to users of the electronic System Reference Price Database (PRDB) through email: cmime.reference@azhbr.gov.al
- If a suspension is initiated with any of the registered entities, all information provided by the entity will be suspended in the RPDB system.
- To advertise on the web www.azhbr.gov.al the names of the entities and their areas of activity for which they have provided information (prices/offers) registered in the electronic System Reference Price Database (PRDB).